

**OUTREACH COMMITTEE MEETING MINUTES**  
of the  
**BOARD OF MEDICAL EXAMINERS**  
**301 S. PARK ST., 4<sup>TH</sup> FLOOR LARGE CONFERENCE ROOM**  
**4:30 P.M. TO 5:30 P.M.**  
**JULY 10, 2013**

**1. Call To Order - Establish Quorum (00:35)**

**Board Members Present**

Ms. Carole Erickson - Presiding Chair  
Dr. Anna Earl (by telephone)  
Dr. Nathan Thomas (by telephone)  
Ms. Pat Bollinger (by telephone)

**Board Members Absent:**

Dr. Kris Spanjian

**Staff Present:**

Mr. Ian Marquand, Executive Officer  
Anne O'Leary, Esq., Board Counsel  
Ms. L'Joy Griebenow, Board Management

**Guests Present:**

None

**2. Approval of Agenda Order (1:13)**

The Committee reviewed the July 10, 2013 Agenda.

**MOTION: Dr. Earl made a motion to approve the July 10, 2013 Agenda; Ms. Bollinger seconded the motion. Motion passed unanimously. (1:35)**

**3. Review and Approve Minutes (1:51)**

The Committee reviewed the April 10, 2013 Minutes.

**Motion: Dr. Thomas made a motion to approve the April 10, 2013 meeting Minutes with the correction of Dr. Earl's name; Dr. Earl seconded the motion. Motion passed unanimously. (2:21)**

**4. Public Opportunity to Comment (2:39)**

The Presiding Chair read the statement of public participation and opened the meeting for public comment. There was no public comment.

## 5. Committee Action (3:19)

### a. Report from MTAMSS annual meeting/Questions for the Board (3:35)

Ms. Erickson led this discussion.

**MOTION:** Dr. Earl made a motion to present a request to the Board to have Ms. Erickson and Mr. Marquand attend the Montana Hospital Administrators [(MHA)] annual meeting [in Billings]; Ms. Bollinger seconded the motion. (18:18) Further discussion ensued.

Friendly clarifying amendment accepted by Dr. Earl and Ms. Bollinger; motion now reads: Dr. Earl made a motion to present a request to the full Board asking that it grant the authority to ask [Montana Hospital Administrators] MHA if Ms. Erickson and Mr. Marquand may participate in the Montana Hospital Administrators annual meeting [in Billings], and if [the MHA] says yes then granting [Ms. Erickson and Mr. Marquand] permission to participate; Ms. Bollinger seconded the motion. (19:08)

**MOTION:** Dr. Thomas made a motion to inform the full Board that it is the Committee's recommendation [that the Board] not report withdraw or deny [applications] motions to the National Practitioners Data Bank (NPDB); Dr. Earl seconded the motion. Motion passed unanimously. (32:01)

**MOTION:** Ms. Bollinger made a motion to inform the full Board that it is statutorily required that loss of staff privileges must become complaints and it is the committee's recommendation to ask the full Board to authorize the Outreach Committee to engage with hospital administrators to find solutions [other than suspension of privileges] through hospitals' own processes that will cut down on complaints being filed. Dr. Earl seconded the motion. Motion passed unanimously. (34:17)

### b. Online applications & addition to Physician Assistant application (36:35)

Mr. Marquand led this discussion.

**MOTION:** Ms. Bollinger made a motion to recommend to the Board that it direct staff to proceed with online applications for physicians, acupuncturists, [emergency medical technicians] EMTs, and [physician assistants] PAs, and postpone putting the nutritionist applications online until [further notice]; Dr. Thomas seconded the motion. Motion passed unanimously. (46:43)

### c. Newsletter (48:10)

For information purposes only; no Committee action was taken.

### d. Other Projects or Proposals (58:15)

There were no other projects or proposals.

## 6. Adjourn

**MOTION:** Dr. Earl made a motion to adjourn; Ms. Bollinger seconded the motion. Motion passed unanimously. (58:18)

Meeting adjourned. (59:01)